

HOME SWEET LOANS MOVING PLANNER



HAVE YOU TAKEN OUT INSURANCE ON YOUR NEW HOME?

OUR MOVE DETAILS

Booking number: _____

Moving date/time: ___ / ___ / ___ _____am / pm

FIRST THINGS TO DO

- As soon as you know your move date, book your Removalist
- Formally notify your landlord of your intention to vacate your current home (if applicable)

PREPARING YOUR STUFF

- Order removal boxes/packing materials (inc tape, labels, bubble wrap, fragile stickers)
- Start packing (items that are not used on a regular basis)
- Write the contents of each box in a pad as you pack it
- Label all boxes with the contents/destination room in new home
- Arrange to have the following service disconnected/reconnected

	DISCONNECTED	RECONNECTED	REF #
ELECTRICITY			
GAS			
TELEPHONE			
INTERNET			
PAY TV			

BEFORE THE MOVE

- Notify Australia Post to redirect your mail for 4-6 weeks
- Arrange a pre-settlement inspection of your new home
- Book in a professional cleaner (if applicable)
- Dismantle large or outdoor furniture (or leave for the removalists)
- Put all bolts/brackets/screws in a labelled & sealed bag. Stick it to the underside of the furniture item, or in the drawer of the item they belong to.
- Take photo's of cables for electronic equipment before unplugging. This will make it easier to reconnect at your new place.
- Organise changeover/collection of keys
- Backup your computers hard drives
- Defrost your freezer/s

MOVE DAY

- Take garage remotes out of car/s & leave in old house
- Leave any spare keys on kitchen bench
- Prep snacks etc
- Check all cupboards before you leave
- Lock all doors/windows as you leave
- Check all utilities are on in the new home (inc hot water)
- Ask for any alarm codes



AFTER MOVING

- Change locks/cut new keys
- Put the HSL magnet on your fridge
- Update your address details (see attached checklist)

CONGRATULATIONS!

ENJOY YOUR NEW HOME!!!

NOTES



UPDATE ADDRESS DETAILS

Date completed

- Insurance - Home & Contents _ / _ / _
- Insurance – Car/Boat/Trailer _ / _ / _
- Insurance – Other _ / _ / _
- Mobile phones _ / _ / _
- Driver’s Licence/s _ / _ / _
- Car/Boat/Trailer Registration _ / _ / _
- Ecoll _ / _ / _
- Electoral Roll _ / _ / _
- Centrelink _ / _ / _
- Private Health _ / _ / _
- Human Services – Medicare, My Gov, Centrelink _ / _ / _
- Bank/s (Savings) _ / _ / _
- Bank/s (Home loan) _ / _ / _
- Bank/s (Car loans/leases) _ / _ / _
- Credit/Store card providers _ / _ / _
- Shares & Investments _ / _ / _
- Superannuation _ / _ / _
- Accountant _ / _ / _
- Australian Taxation Office _ / _ / _
- Solicitor _ / _ / _
- Employer/s _ / _ / _
- School _ / _ / _
- Child care provider _ / _ / _
- Doctor _ / _ / _
- Dentist _ / _ / _
- Vet (pets microchip) _ / _ / _
- Sport/Gym Memberships _ / _ / _
- Magazine & News Subscriptions _ / _ / _
- Online Memberships (ebay, paypal etc.) _ / _ / _
- Loyalty Cards (frequent flyers, flybys etc.) _ / _ / _
- Inform Family & Friends _ / _ / _